

NUMBERED MEMO CC25-055

TO: Presidents
Chief Academic Officers

FROM: Dr. Jeff A. Cox, NCCCS President

SUBJECT: Curriculum Standard Revision Approval

DATE: July 18, 2025

Per 1D SBCCC 400.9 (b) A revision of an existing curriculum standard shall:

- (1) Have written concurrence by two-thirds of colleges approved to offer the curriculum program; and
- (2) Be in alignment with criteria outlined in 1D SBCCC 400.10(e).
- (3) The President of the North Carolina Community College System shall have the authority to approve or deny the revision of an existing curriculum standard.

I am pleased to approve the requested revision for the following curriculum standards which is in compliance with 1D SBCCC 400.9 (b)

Baking and Pastry Arts (A55130)

Effective Term: Fall 2025

Culinary Arts (A55150)

Effective Term: Fall 2025

Hospitality Management (A25110)

Effective Term: Fall 2025

School-Age Education (A55440)

Effective Term: Fall 2025

School-Age Care (Certificate) (C55450)

Effective Term: Fall 2025

Health Care Technology (Certificate) (C45350)

Effective Date: Spring 2026

**Health Science: Therapeutic &
Diagnostic Services/Nurse Aide (Diploma) (D45970)**
Effective Date: Spring 2026

**Health Science: Therapeutic &
Diagnostic Services/Phlebotomy (Diploma) (D45950)**
Effective Date: Spring 2026

Nurse Aide (Certificate) (C45840)
Effective Date: Spring 2026

Phlebotomy (Certificate) (C45600)
Effective Date: Spring 2026

An outline of the specific curriculum standard revisions is attached for your convenience. You may view all curriculum standards by visiting the Academic Programs website at:
<https://www.nccommunitycolleges.edu/academic-programs/curriculum-standards>

If you have any questions concerning the curriculum standard revision, please contact Dr. Lisa Eads at eadsl@nccommunitycolleges.edu.

JAC/LE/ao

cc: Dr. Brian S. Merritt Dr. Hilmi Lahoud Ms. Peyton Bell
Dr. Lisa Eads Ms. Reyna Rodriguez State Directors

Email
Attachment

Outline of Curriculum Standard Revisions

Information: The System through delegated authority to the System President, has approved the following curriculum standard revision listed below:

Curriculum Programs: Baking and Pastry Arts (A55130)

Effective Term: Fall 2025

Proposed Revisions: The North Carolina Community College System Office requests the following revisions to the Baking and Pastry Arts (A55130) Curriculum Standard:

- Revise curriculum description
- Add required subject area “Managerial/Legal” with the following course options:
 - BUS-115 Business Law I
 - BUS-153 Human Resource Management
 - HRM-140 Legal Issues-Hospitality
 - HRM-Human Resource Mgmt Hosp
- Move “HRM-245 Human Resource Mgmt Hosp” from “Required Courses” to an option under “Managerial/Legal” subject area

Rationale of the Requesting College:

In March 2025, faculty from the Culinary, Baking and Pastry, and Hospitality Management programs collaborated on an alignment project to update the curriculum for these areas to more accurately reflect industry needs and expectations.

Curriculum Program: Culinary Arts (A55150)

Effective Term: Fall 2025

Proposed Revisions: The North Carolina Community College System Office requests the following revisions to the Culinary Arts (A55150) Curriculum Standard:

- Revise curriculum description
- Add the required subject area “Managerial/Legal” with the following courses:
 - BUS-115 Business Law I
 - BUS-153 Human Resource Management
 - HRM-140 Legal Issues-Hospitality
 - HRM-Human Resource Mgmt. Hosp
- Move “HRM-245 Human Resource Mgmt. Hosp” from “Required Courses” to an option under “Managerial/Legal” subject area
- Add the prefixes BDF, CTS, and OST to Other Major Hours
- Remove prefixes BIO, ENT, ISC, MAT, OMT, RSM, SST, and WEB from Other Major Hours

Rationale of Requesting College:

In March 2025, faculty from the Culinary, Baking and Pastry, and Hospitality Management programs collaborated on an alignment project to update the curriculum for these areas to more accurately reflect industry needs and expectations.

Curriculum Program: Hospitality Management (A25110)

Effective Term: Fall 2025

Proposed Revisions: The North Carolina Community College System Office requests the following revisions to the Hospitality Management (A25110) Curriculum Standard:

- Revise curriculum description
- Add “BUS-121 Business Math” to the “Accounting” subject area in the core section of the program
- Add additional subject areas:
 - Customer Service: course options CUL-135 Food & Beverage Service or HRM-124 Guest Service Management
 - Legal: course options BUS-115 Business Law I or HRM-140 Legal Issues-Hospitality
 - Managerial: course options BUS-153 Human Resources Management or HRM-153 Human Resource Mgmt-Hosp
 - Marketing: course options HRM-240 Marketing for Hospitality or MKT-120 Principles of Marketing
 - Professional: course options BUS-139 Entrepreneurship I or HRM 280-Mgmt Problems- Hospitality
 - Purchasing/Cost Control: course options CUL-120 Purchasing or HRM-220 Cost Control-Food & Bev or HRM-260 Procurement for Hosp
- Remove the heading “Practical Experience” as a required subject area
- Add the prefix “ART” to Other Major Hours
- Remove prefixes ENT, MAT, REC, RSM, SST, TAT from Other Major Hours
- Change minimum major hours from “26 SHC” to “26-29 SHC”

Rationale of Requesting College:

In March 2025, faculty from the Culinary, Baking and Pastry, and Hospitality Management programs collaborated on an alignment project to update the curriculum for these areas to more accurately reflect industry needs and expectations.

Curriculum Program: School-Age Education (A55440)

Effective Term: Fall 2025

Proposed Revisions: The North Carolina Community College System Office requests the following revisions to the School-Age Education (A55440) Curriculum Standard:

- Change program title to “School-Age Expanded Learning and Enrichment”
- Remove “EDU-131 Child, Family, & Community” from required courses
- Add “EDU-120 Intro to School-Age Care”, “EDU-154 Soc/Emo Behavior in YC”, “EDU-158 Healthy Lifestyles-Youth” and “EDU-235 School-Age Activities” as required courses
- Remove “EDU-144 Child Development I” and “PSY-144 Child Development I” from required subject area “Child Development”
- Remove “EDU-221 Children with Exceptionalities” from the required subject area “Special Education”

- Remove “EDU-118 Princ & Prac of Inst Asst” from the required subject area “Education Overview”
- Add “EDU-187 Teaching and Learning for All”, “EDU-236 School-Age Admin I”, and “EDU-237 School-Age Admin II” as options under the required subject area “Education Overview”
- Change AAS minimum core hours from “27 SHC” to “37-38 SHC”
- Change Diploma minimum core hours from “25 SHC” to “31-32 SHC”

Rationale of the Requesting College:

This request is driven by industry leaders to better align the curriculum with the evolving needs of professionals in school-age programs including after-school, out-of-school time, and enhanced learning programs. The program alignment is supported by state agencies such as the NC Center for Afterschool Programs and the NC Alliance of YMCAs. Twelve colleges were consulted on the development of the proposed changes.

Curriculum Program: School-Age Care (Certificate) (C55450)

Effective Term: Fall 2025

Proposed Revisions: The North Carolina Community College System Office requests the following revisions to the School-Age Care (Certificate) (C55450) Curriculum Standard:

- Change program title to “School-Age Expanded Learning and Enrichment (Certificate)”
- Add “EDU-120 Intro to School-Age Care” and “EDU-154 Soc/Emo Behavior in YC” to required courses
- Remove “EDU-131 Child, Family, & Community” and “EDU-263 Classroom Mgt & Instruct” from required courses
- Remove “Guidance” as a required subject area in the core
- Add “Pedagogy” as a required subject area in the core
- Remove “EDU-146 Child Guidance” and “EDU-163 Classroom Mgt
- Instruct” from the “Pedagogy” required subject area in the core
- Add “EDU-270 Effective Instructional Enviro” and “EDU-275 Effective Teach Train” under the “Pedagogy” required subject area in the core
- Change minimum core hours from “17 SHC” to “18 SHC”

Rationale of the Requesting College:

This request is driven by industry leaders to better align the curriculum with the evolving needs of professionals in school-age programs including after-school, out-of-school time, and enhanced learning programs. The program alignment is supported by state agencies such as the NC Center for Afterschool Programs and the NC Alliance of YMCAs. Twelve colleges were consulted on the development of the proposed changes.

Curriculum Programs: The following curriculum standard revisions were approved:

Health Care Technology (Certificate) (C45350)

Health Science: Therapeutic & Diagnostic Services/Nurse Aide (Diploma) (D45970)

Health Science: Therapeutic & Diagnostic Services/Phlebotomy (Diploma) (D45950)

Nurse Aide (Certificate) (C45840)

Phlebotomy (Certificate) (C45600)

Effective Term: Spring 2026

Proposed Revisions: The North Carolina Community College System (NCCCS) requests revisions of the programs listed above due to the archiving of current core courses and the replacement of those courses with newly developed ones. The Curriculum and Course Review Committee (CCRC) approval was made on May 20, 2025, with an effective date of Fall 2025.

Rationale of the Requesting institution: The archived courses are outdated and not eligible to be offered at the Associate of Applied Science (AAS) level. In addition, the new courses meet the current industry and accreditation needs.