

NUMBERED MEMO CC25-009

TO: Members of the State Board of Community Colleges, Chairs of the Community College Boards of Trustees, Community College Presidents, Chief Academic Officers, Chief Admissions Officers, Basic Skills Directors, Business Officers, Continuing Education Officers, Customized Training Directors, Chief Financial Officers, Distance Learning, Financial Aid Officers, Personnel Officers, Student Development Administrators, Public Information Officers, Registrars, & Other Interested Parties

FROM: Jonnell Carpenter, *NCCCS General Counsel*

SUBJECT: Proposed Amendment to 1E SBCCC 200.2 – Time Due, Deferred Payment, Failure to Pay

DATE: January 23, 2025

On January 17, 2025, the State Board of Community Colleges initiated the rulemaking process to amend **1E SBCCC 200.2 – Time Due, Deferred Payment, Failure to Pay**. The proposed amendment would allow more flexibility for community colleges to process financial aid for current and prospective students. The proposed amendment is published on the NC Community College System's website, [Numbered Memos - NCCCS \(ncccommunitycolleges.edu\)](https://www.ncccommunitycolleges.edu/numbered-memos). For your convenience, a copy of the proposed rule, with the changes indicated, is attached to this memorandum. Strikethroughs indicate deletions of existing language and underlines indicate additions of language.

Any member of the public has the right to submit written comments on the proposed rule. Please note that any person who submits public comments on behalf of their community college should comply with their college's local process for submitting comments on a proposed rule. **Written comments on the rule must be received by no later than 5:00 p.m. on February 22, 2025.** Any member of the public has the right to request a hearing on the proposed rule. **Requests for a hearing must be received by no later than 5:00 p.m. on February 7, 2025.**

Written comments and requests for hearing shall be directed to the following address: Jonnell Carpenter, 5001 Mail Service Center, Raleigh, NC 27699-5001 or by email to publiccomments@nccommunitycolleges.edu. Thank you for your attention to this matter.

CC25-009
Email Copy

Attachment



State Board of Community Colleges Code

Notice of Proposed Rulemaking Form

Date: January 23, 2025

Title, Chapter, Subchapter, and Rule Number of Rule Proposed to be Adopted, Amended, or Repealed	Amend 1E SBCCC 200.2 – Time Due, Deferred Payment, Failure to Pay
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Specify whether the SBCC proposes to adopt amend, or repeal a rule:

Adopt (new rule)	Amend (change existing rule)	Repeal (delete entire rule)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Rationale for proposed adoption, amendment or repeal:	The temporary rule was successful and allowed more flexibility for colleges to sustain or increase enrollment during Financial Aid Simplification. A permanent rule amendment allows colleges to provide students more time to pay or “make arrangements to pay” their tuition up to or on the census date. This permanent rule amendment allows the institution more time and flexibility to process financial aid for current and prospective students.
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Proposed Effective Date of Rule	May 1, 2025
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1E SBCCC 200.2 is proposed for amendment as follows:



1 **State Board of Community Colleges Code**
2 **TITLE 1. COMMUNITY COLLEGES**

3
4 **CHAPTER E. STUDENT TUITION AND FEES**

5
6 **SUBCHAPTER 200. GENERAL PROVISIONS**

7
8 **1E SBCCC 200.2 Time Due, Deferred Payment, Failure to Pay**

9 (a) Time Due. If a student registers on or before the first date of a course section, tuition,
10 registration fees, and other fees required for enrollment are due on a specific date
11 prescribed by the college that is on or before the first census date of the course
12 section. If a student registers after the first date of the course section, tuition,
13 registration fees, and other fees required for enrollment are due ~~at the time of the~~
14 ~~student's registration~~ on or by the census date. A student may satisfy the requirement
15 for payment due through one or more of the following methods:

- 16 (1) Directly paying the college.
17 (2) Demonstrating to the college's satisfaction that the student is eligible for financial
18 aid or other third-party payment.
19 (3) Entering into a deferred payment plan authorized by 1E SBCCC 200.2(b).
20 (4) Providing evidence of eligibility for a tuition or registration fee waiver consistent
21 with 1E SBCCC 800.

22 To ensure tuition receipts are deposited to the credit of the fiscal year in which the Fall
23 academic term occurs, colleges shall begin collecting curriculum tuition payments for
24 the Fall academic term on or after July 1 of that year.

25 (b) Deferred Payment. The college may, with approval of the board of trustees, prescribe
26 written procedures to permit short-term deferred payment or payment in installments;
27 provided, however, that payment in full is due by the end of the academic term. For
28 the purposes of this section, "short term" is defined as a period that does not extend
29 beyond the last day of the academic term.

1 (c) Failure to Pay. Unless otherwise prohibited by law, colleges may not enroll or
2 distribute an academic credential to a student with an outstanding balance for tuition
3 or registration fees except under the following circumstances:

4 (1) The college anticipates that the outstanding balance will be paid using pending
5 financial aid;

6 (2) A person or organization demonstrates to the satisfaction of the college the ability
7 to pay the outstanding obligation and guarantees in writing to pay the balance if
8 the student fails to do so;

9 (3) A student is registered in a course section offered for the benefit of a company or
10 agency. For the purpose of this rule, company or agency specific course sections
11 are courses where the company pays the tuition or registration, and courses where
12 attendance in the course section is limited to employees of the company or agency;

13 (4) A student is classified as a captive or co-opted student pursuant to 1D SBCCC
14 700.98(a); or

15 (5) A student is registered in a course that is on a specialized course list approved by
16 the State Board of Community Colleges and supports the organizational training
17 needs for entities specified in G.S. 115D-5(b)(2).

18 (6) The college, in its discretion, determines that the outstanding balance is due to a
19 COVID-19 related reason.

20 Unless otherwise prohibited by law, colleges may withhold transcripts of grades and
21 any other service pending resolution of outstanding monetary obligations. This
22 statement shall not be construed to prohibit a college's board of trustees from adding
23 more stringent provisions that are allowable under law regarding outstanding
24 monetary balances.

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26 *History Note:* Authority G.S. 115D-5; G.S. 115D-39;

27 Eff. [May 16, 2014](#);

28 Amended Eff. [February 1, 2015](#).

29 Temporary Amendment Eff. [March 19, 2020](#).

30 Temporary Amendment Repealed Eff. [April 17, 2020](#).

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Temporary Amendment Eff. [April 20, 2020](#). Temporary Amendment expires October 14, 2020.

Temporary Amendment Eff. [October 14, 2020](#).

Temporary Amendment Eff. July 1, 2024. Temporary Amendment expires December 31, 2024.

Amended Eff. _____

DRAFT