

NUMBERED MEMO CC25-001

TO: Presidents
Chief Academic Officers

FROM: Dr. Jeff A. Cox, NCCCS President

SUBJECT: Curriculum Standard Revision Approval

DATE: January 22, 2025

Per 1D SBCCC 400.9 (b) A revision of an existing curriculum standard shall:

- (1) Have written concurrence by two-thirds of colleges approved to offer the curriculum program; and
- (2) Be in alignment with criteria outlined in 1D SBCCC 400.10(e).
- (3) The President of the North Carolina Community College System shall have the authority to approve or deny the revision of an existing curriculum standard.

I am pleased to approve the requested revision for the following curriculum standards which is in compliance with 1D SBCCC 400.9 (b)

Information Technology (A25590)

Effective Term: Fall 2025

Office Administration (A25370)

Effective Term: Fall 2025

An outline of the specific curriculum standard revisions is attached for your convenience. You may view all curriculum standards by visiting the Academic Programs website at:

<https://www.nccommunitycolleges.edu/academic-programs/curriculum-standards>

If you have any questions concerning the curriculum standard revision, please contact Dr. Lisa Eads at eadsl@nccommunitycolleges.edu.

JAC/le

c:	Dr. Brian S. Merritt	Dr. Hilmi Lahoud	Ms. Peyton Bell	
	Dr. Lisa Eads	Ms. Reyna Rodriguez	State Directors	Email

Outline of Curriculum Standard Revisions

Information: The System through delegated authority to the System President, has approved the following curriculum standard revision listed below:

Curriculum Program: Information Technology (A25590)

Effective Term: Fall 2025

Proposed Revisions: The North Carolina Community College System Office requests the following revisions to the Information Technology (A25590) Curriculum Standard:

- Change the required SHC in the Technical Core of the AAS degree from 18-27 to 18-25.
- Revise the list of courses in the Technical Core.
- Add “CSC” as an optional prefix for the “Information Technology” Subject Area.
- Add “Artificial Intelligence” as a new Subject Area.
- Add “Cloud Computing and Virtualization” as a new Subject Area.
- Add “Cybersecurity” as a new Subject Area.
- Add “IT Project Management” as a new Subject Area.
- Revise the required courses of the “Computer Programming and Development” Subject Area.
- Revise the “Database Administration and Data Center Technologies” Subject Area.
- Revise the “Data Support Services” Subject Area and change the title to “Data Science and Analytics.”
- Revise the “Digital Media Production” Subject Area.
- Remove the “Healthcare Informatics” Subject Area.
- Revise the “Network Management” Subject Area.
- Remove “Network Telecommunications” Subject Area.
- Revise the “Web Administration and Design” Subject Area.
- Revise the “Employability Competencies.”

Rationale of the Requesting College: The 2024 Information Technology Alignment Project (ITAP) was concluded on June 30, 2024. All fifty-eight (58) community colleges were invited to participate. Fifty-seven (57) community colleges were involved in the completion of this project. Wilson Community College was the resource college for the project. The ITAP team assessed the current Information Technology (A25590) curriculum and all IT related courses. The ITAP team is seeking your approval to revise the Information Technology (A25590) Curriculum Standard. This is based on feedback from the industry, local program advisory boards, and faculty to align IT offerings with the industry needs.

Information: The System through delegated authority to the System President, has approved the following curriculum standard revision listed below:

Curriculum Program: Office Administration (A25370)

Effective Term: Fall 2025

Proposed Revisions: The North Carolina Community College System Office requests the following revision to the Office Administration (A25370) Curriculum Standard:

- Change program title from “Office Administration” to “Office Management”

Rationale of the Requesting College: The 2024 Office Administration/Medical Office Administration/Healthcare Management Technology (OA/MOA/HMT) Professional Development Event was conducted on April 12, 2024, at Wake Technical Community College. All fifty-eight (58) community colleges were invited to participate. Thirty-two (32) community colleges participated in the event. Central Carolina Community College submitted the program revision request. The professional development event was funded by the Carl D. Perkins Strengthening Career and Technical Education for the 21st Century Act with funding from the U.S. Department of Education. The OA/MOA/HMT participated faculty assessed the current Office Administration, Medical Office Administration, and Healthcare Management Technology programs and all related courses. The OA/MOA/HMT team is seeking approval to revise the Office Administration (A25370) Curriculum Standard to align it with the industry needs.