

NUMBERED MEMO CC23-035

TO: Members of the State Board of Community Colleges, Chairs of the Community College Boards of Trustees, Community College Presidents, Chief Academic Officers, Chief Admissions Officers, Basic Skills Directors, Business Officers, Continuing Education Officers, Customized Training Directors, Chief Financial Officers, Financial Aid Officers, Personnel Directors, Student Development Administrators, Public Information Officers, Registrars, & Other Interested Parties

FROM: Tawanda Foster Artis, *NCCCS General Counsel*

SUBJECT: Amendment of 1B SBCCC 100.1 – Definitions

DATE: October 24, 2023

On October 20, 2023, the State Board of Community Colleges voted to amend State Board Code, **1B SBCCC 100.1 – Definitions**. This amendment will allow the HyFlex instructional delivery method for continuing education courses.

The amendment will be effective November 1, 2023. The new rule will be published in the North Carolina Community College System's website, www.nccommunitycolleges.edu/sbcccode. For your convenience, a copy of the code in its final form is attached to this memorandum.

CC23-035

E-mail Copy
Attachments



**State Board of Community Colleges Code
Title 1 – COMMUNITY COLLEGES**

CHAPTER B. STATE BOARD GOVERNANCE

SUBCHAPTER 100. DEFINITIONS

1B SBCCC 100.1 DEFINITIONS

The following definitions apply to this Chapter.

- (a) “Traditional Instruction” – College curriculum or continuing education course in which 100% of the instruction is delivered face to face with the instructor in the physical presence of students.
- (b) “Online Instruction” – College curriculum or continuing education course in which 100% of the instruction is delivered online.
- (c) “Hybrid Instruction” – College curriculum or continuing education course in which greater than 50%, but less than 100% of the instruction is delivered online.
- (d) “Blended Instruction” – College curriculum or continuing education course in which less than or equal to 50% of the instruction is delivered online.
- (e) “Hybrid Flexible (HyFlex)” –A multi-modal instructional delivery method where the college has the option to deliver the online portion of a curriculum or continuing education course synchronously, asynchronously, or both as long as 100% of the instruction is offered face to face with the instructor in a physical classroom. Students may choose to attend the regularly scheduled in-person session or the online option on a session-by-session basis.

History Note: Authority G.S. 115D-5;

Eff. [October 1, 2019](#)

Amended Eff.: [November 1, 2023](#); [December 1, 2022](#); [September 01, 2022](#)