**SAMPLE SCHOOL STUDENT PAYMENTS**

**BILLING STATEMENT**

|  |  |
| --- | --- |
| **STUDENT NAME** | Sample Student |
| **PROGRAM** | Phlebotomy |
| **TOTAL COST** | $625.00 |
| **BALANCE OWED** | $125.00 |
| **NEXT PAYMENT DUE** | 1/31/23 |
| **AMOUNT ENCLOSED** |  |

**STUDENT ACCOUNT LEDGER**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DATE** | **TRANSACTION** | **CHARGES** | **CREDITS** | **BALANCE** |
| 1/1/23 | Application Fee | $25.00 |  |  |
| 1/1/23 | Tuition Fee | $500.00 |  |  |
| 1/1/23 | Book Fee | $100.00 |  |  |
| 1/1/23 | Other Fees | $0.00 |  |  |
|  |  |  |  |  |
|  | **TOTAL CHARGES** | **$625.00** |  | **$625.00** |
|  |  |  |  |  |
| 1/1/23 | Payment 1 - Cash |  | $200.00 |  |
| 1/10/23 | Payment 2 – Check # |  | $100.00 |  |
| 1/17/23 | Payment 3 – Check # |  | $100.00 |  |
| 1/24/23 | Payment 4 – Visa #XXXX1 |  | $100.00 |  |
|  |  |  |  |  |
|  |  |  | **$500.00** | **$500.00** |
|  |  |  |  |  |
|  |  |  |  |  |
|  | **OUTSTANDING BALANCE** | | | **$125.00** |