

SAMPLE SCHOOL	PROGRAM:	PHLEBOTOMY	INSTRUCTOR:	PROFESSOR PHLEBOTOMY
	DATES:	January 2, 2023 - February 3, 2023	SCHEDULE:	Monday - Friday; 8AM - 4PM

STUDENT NAME	1/2/2023 - 1/6/2023					1/9/2023 - 1/13/2023					1/16/2023 - 1/20/2023					1/23/2023 - 1/27/2023					1/30/2023 - 2/3/2023					NOTES
	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	
Student 1	P	P	P																							
Student 2	P	T	P																							15 minutes tardy on 1/3/2023
Student 3	P	A	P																							
Student 4	P	UA	P																							Made-Up unexcused absence on 1/7/2023
Student 5	W	X	X																							Withdrew effective 1/1/2023

I CERTIFY THIS ATTENDANCE RECORD AS TRUE AND ACCURATE:																								
_____ PROFESSOR PHLEBOTOMY															_____ DATE									
KEY																								
P					PRESENT																			
A					ABSENT																			
UA					UNEXCUSED ABSENCE																			
T					TARDY																			
W					WITHDREW																			