



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Thomas A. Stith, III

President

NUMBERED MEMO CC21-026

TO: Senior Continuing Education Administrators

FROM: Nate Humphrey
Associate Vice President, Workforce and Continuing Education Programs

SUBJECT: State Board Course Approvals – May 2021

DATE: May 24, 2021

The State Board has approved the following Workforce Continuing Education courses for addition to the Combined Course Library. Attached is the detailed information for each course. New courses are available for use as of the date of State Board approval, May 21, for the courses, below.

New Courses

Course ID	Course Title	Recommended Hours	Tier Level
CJC 4042	NCJA Police Law Institute PLI	76	3
MEC 3310	Composite Molding Fabrication	35	3

Colleges are reminded that new and modified courses must be downloaded to the local course library. Staff requiring assistance on the course download/update process should access the “Curriculum Management for Continuing Education User Guide” in [ServiceNow](#) for a step-by-step guide to this workflow.

If you have any questions concerning these courses, see the contact person listed on the attachment. If you have questions regarding the process for adding a new course or making a modification to an existing course in the CCL, contact Nate Humphrey at humphreyn@nccommunitycolleges.edu or call 919-807-7159.

CC: Continuing Education Registrars
CC: Registrars
CC: Planners

Combined Course Library (CCL) Updates Workforce Continuing Education

New Courses

Requesting College or Agency: NC Justice Academy / System Office

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
CJC 4042	NCJA Police Law Institute PLI	76	R20 – Criminal Justice	3

Description: The NCJA Police Law Institute (PLI) is designed to provide the skills necessary to conduct enforcement activities associated with search warrants, warrantless searches, interviews, eyewitness identification, and nontestimonial identification orders. Course requirements, including content and textbooks, are authorized by the North Carolina Justice Academy (NCJA), and instructors must meet specific NCJA requirements. For details, contact the NC Justice Academy, NC Department of Justice.

Contact Information

Mickey Biggs 919-291-2756 biggsm@nccommunitycolleges.edu
 Tracy McPherson 919-807-7117 mcpfersont@nccommunitycolleges.edu

Requesting College or Agency: Guilford Technical Community College

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
MEC 3310	Composite Molding Fabrication	35	P35 – Industrial/ Manufacturing	3

Description: This course provides an overview of composite molding fabrication. Upon completion, students will have a thorough knowledge of the open and closed molding process and be familiar with the typical tools used for this process and the problems encountered if the technique is not performed correctly.

Contact Information

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