

NUMBERED MEMO CC23-030

TO: Members of the State Board of Community Colleges, Chairs of the Community College Boards of Trustees, Community College Presidents, Chief Academic Officers, Chief Admissions Officers, Basic Skills Directors, Business Officers, Continuing Education Officers, Customized Training Directors, Chief Financial Officers, Financial Aid Officers, Personnel Directors, Student Development Administrators, Public Information Officers, Registrars, & Other Interested Parties

FROM: Tawanda Foster Artis, *NCCCS General Counsel*

SUBJECT: Proposed Amendment of 1B SBCCC 100.1 - Definitions

DATE: August 22, 2023

The State Board of Community Colleges has initiated the rulemaking process to amend **1B SBCCC 100.1 – Definitions**. The proposed amendment would allow the HyFlex instructional delivery method for continuing education courses. The proposed amendment is published on the NC Community College System's website, www.nccommunitycolleges.edu/sbcccode. For your convenience, a copy of the proposed rule, with the changes indicated, are attached to this memorandum. Strikethroughs indicate deletions of existing language and underlines indicate additions of language.

Any member of the public has the right to submit written comments on the proposed rule. Please note that any person who submits public comments on behalf of their community college should comply with their college's local process for submitting comments on a proposed rule. **Written comments on the rule must be received by no later than 5:00 p.m. on September 21, 2023.** Any member of the public has the right to request a hearing on the proposed rule. **Requests for a hearing must be received by no later than 5:00 p.m. on September 6, 2023.**

Written comments and requests for hearing shall be directed to the following address: Tawanda Foster Artis, 5001 Mail Service Center, Raleigh, NC 27699-5001 or by email to publiccomments@nccommunitycolleges.edu. Thank you for your attention to this matter.

CC23-030

E-mail Copy
Attachments



State Board of Community Colleges Code

Petition for Rulemaking Form

Date: August 18, 2023

Title, Chapter, Subchapter, and Rule Number of Rule Proposed to be Adopted, Amended, or Repealed	Amend 1B SBCCC 100.1 – Definitions
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Specify whether the SBCC proposes to amend, adopt, or repeal a rule:

Adopt (new rule)	Amend (change existing rule)	Repeal (delete entire rule)
	X	

Rationale for proposed adoption, amendment, or repeal:	The proposed amendment would allow the HyFlex instructional delivery method for continuing education courses.
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Proposed Effective Date of Rule	November 1, 2023
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1B SBCCC 100.1 is proposed for amendment as follows:



1 **State Board of Community Colleges Code**
2 **Title 1 – COMMUNITY COLLEGES**

3
4 **CHAPTER B. STATE BOARD GOVERNANCE**

5
6 **SUBCHAPTER 100. DEFINITIONS**

7
8 **1B SBCCC 100.1 DEFINITIONS**

9 The following definitions apply to this Chapter.

10 (a) “Traditional Instruction” – College curriculum or continuing education course in
11 which 100% of the instruction is delivered face to face with the instructor in the
12 physical presence of students.

13 (b) “Online Instruction” – College curriculum or continuing education course in which
14 100% of the instruction is delivered online.

15 (c) “Hybrid Instruction” – College curriculum or continuing education course in
16 which greater than 50%, but less than 100% of the instruction is delivered
17 online.

18 (d) “Blended Instruction” – College curriculum or continuing education course in which
19 less than or equal to 50% of the instruction is delivered online.

20 (e) “Hybrid Flexible (HyFlex)” –A multi-modal instructional delivery method where the
21 college has the option to deliver the online portion of a curriculum or continuing
22 education course synchronously, asynchronously, or both as long as 100% of the
23 instruction is offered face to face with the instructor in a physical classroom.
24 Students may choose to attend the regularly scheduled in-person session or the
25 online option on a session-by-session basis.

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27 *History Note: Authority G.S. 115D-5;*

28 *Eff.*[October 1, 2019](#)

29 *Amended Eff.: _____;*[December 1, 2022](#); [September 01, 2022](#)
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