



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Jennifer Haygood

Acting President

October 3, 2017

MEMORANDUM

TO: Senior Continuing Education Administrators

FROM: Margaret Robertson
Associate Vice-President, Workforce Continuing Education

RE: State Board Course Approvals – September 15, 2017

At the September 15, 2017 meeting, the State Board approved the following Continuing Education courses for placement in the Combined Course Library. Attached is the detail information for the courses.

New Courses

State Board Approval	Course Id	Course Title	Recommended Hours	Tier Level
September 15, 2017	UAS-3111	Small Unmanned Aircraft Systems	24	3
September 15, 2017	HOR-3300	NC Landscape Contractor Exam Review	14	3

If you have any questions concerning these courses, see the contact person listed on the attachment. If you have questions regarding the process for adding a new course or making a modification to an existing course to the CCL, contact me at robertonm@nccommunitycolleges.edu or 919-807-7159.

CC: Continuing Education Registrars

CC17-046
Email Copy

Combined Course Library (CCL) Updates
Workforce Continuing Education

New Courses

State Board Approval	Course Id	Course Title	Description	Hours	Program Area	Tier	Contact Person
9/15/17	UAS-3111	Small Unmanned Aircraft Systems	<p>This course prepares learners for small Unmanned Aircraft Systems (sUAS)/Drone flight certification. Topics include flight theory, flight operations, and flight training utilizing the Federal Aviation Administration (FAA) Remote Pilot – Small Unmanned Aircraft Systems Study Guide, North Carolina Unmanned Aircraft Systems Operator Permit Knowledge Test Study Guide, and North Carolina Department of Transportation (NCDOT) Division of Aviation UAS flight standards & best practices. Learners will gain an introduction to commercial, government, and recreational drone applications. Coursework will highlight topics such as regulations, weather, airspace, human factors and sUAS performance. Upon completion, students will be prepared to sit for the FAA Part 107 Remote Pilot Knowledge Test and NCDOT UAS Operator Permit. This course must be taught utilizing the NC Department of Transportation Division of Aviation approved curriculum.</p>	24	V20 – Aircraft Systems	3	Nate Humphrey

Combined Course Library (CCL) Updates
Workforce Continuing Education

State Board Approval	Course Id	Course Title	Description	Hours	Program Area	Tier	Contact Person
9/15/17	HOR-3300	NC Landscape Contractor Exam Review	The primary goal of this course is to increase attendee's ability to successfully pass the Landscape Contractors' Licensing Exam while gaining information that will enhance their level of professionalism in the landscaping industry. Course content will include: Landscape Design & Construction, Business Concepts, Landscape Contractor Laws, and Landscape Math & Plan Reading Concepts. Course objectives are designed to prepare individuals to take the NC Landscape Contractors' Licensing exam as well as providing an opportunity to enhance individual understanding of these key components. The class may also be utilized by existing landscape contractors to meet continuing education requirements.	14	C30 – Agriculture & Natural Resources	3	Margaret Robertson

Additional Resources

The **syllabi / resources** for the Small Unmanned Aircraft Systems course and the NC Landscape Contractor Exam Review course are located on the NC Community College System Office website under Workforce Continuing Education. **Please see the link below.**
<http://www.nccommunitycolleges.edu/workforce-continuing-education/training-credentials/instructor-resources>

Contact Information

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