



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

James C. Williamson, Ph.D.

President

22 November 2016

IMPORTANT INFORMATION

MEMORANDUM

TO: Members of the State Board of Proprietary Schools, North Carolina Proprietary School Directors, the Executive Director of Proprietary Schools, Members of the State Board of Community Colleges, Community College Presidents, & Other Interested Parties

FROM: Q. Shanté Martin, *NCCCS General Counsel*

RE: **Proposed Amendment of 2A SBCCC 300.6 – “North Carolina Proprietary School Fee Schedule”**

The State Board of Community Colleges has initiated the rulemaking process to amend **2A SBCCC 300.6 – “North Carolina Proprietary School Fee Schedule.”**

Upon the recommendation of the State Board of Proprietary Schools, the State Board of Community Colleges proposes to amend 2A SBCCC 300.6 – “North Carolina Proprietary School Fee Schedule” for the purpose of increasing license fees for initial and renewal applications by \$200. The increase is necessary to fund the adoption of an online license registration software product as well as anticipated increases in operational costs of the Office of Proprietary Schools.

The proposed amendment is published on the NC Community College System's website, www.nccommunitycolleges.edu, under "State Board Code." For your convenience, a copy of the proposed rule, with the changes indicated, is attached to this memorandum. Please post a copy of the proposed rule in prominent places so that all individuals affected by the proposed changes will be informed.

Any member of the public has the right to submit written comments on the proposed rule. **Written comments on the rules must be received by no later than 5:00 p.m. on December 22, 2016.** Any member of the public has the right to request a hearing on the proposed rules. **Requests for a hearing must be received by no later than 5:00 p.m. on 7 December 2016.** Written comments and requests for hearing shall be directed to the following address: Q. Shanté Martin, 200 W. Jones Street, 5001 Mail Service Center, Raleigh, NC 27699-5001 or by email to publiccomments@nccommunitycolleges.edu. Thank you for your attention to this matter.

**CC16-050
E-mail Copy**

Attachments



State Board of Community Colleges Code

Notice of Proposed Rulemaking Form

Date: 21 November 2016

Title, Chapter, Subchapter, and Rule Number of Rule Proposed to be Adopted, Amended, or Repealed	Amend 2A SBCCC 300.6 – “North Carolina Proprietary School Fee Schedule”
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Specify whether the SBCC proposes to adopt amend, or repeal a rule:

Adopt (new rule)	Amend (change existing rule)	Repeal (delete entire rule)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Rationale for proposed adoption, amendment or repeal:	The purpose for the amendment is to increase license fees for initial and renewal applications by \$200. The increase is necessary to fund the adoption of an online license registration software product as well as anticipated increases in operational costs of the Office of Proprietary Schools.
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Proposed Effective Date of Rule	March 1, 2017
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State Board of Community Colleges Code
TITLE 2 – PROPRIETARY SCHOOLS
CHAPTER A. PROPRIETARY SCHOOLS
SUBCHAPTER 300. LICENSURE

2A SBCCC 300.6 North Carolina Proprietary School Fee Schedule

Each proprietary school subject to Article 8 of Chapter 115D shall make payment as directed by the SBPS according to the following fee schedule:

- (1) Initial license - ~~\$3,000~~\$3,200 plus \$50 per program submitted for licensure.
- (2) Annual license renewal - ~~\$1,500~~\$1,700 plus \$50 per licensed program renewed; \$200 for each new program submitted for licensure. Any license renewal application postmarked after March 15th shall be assessed a \$500 late fee.
- (3) Program additions submitted at any point outside of the annual license renewal period - \$200.
- (4) Program revisions - \$200.
- (5) School relocations - \$500.
- (6) Remote sites - \$1,000 initial site fee, plus annual renewal fee of \$750.
- (7) Site assessments to verify statutory or SBCC Code compliance, or to approve program additions or changes - \$500.

History Note: Authority G.S. 115D-89.3; 115D-92;

Eff. [August 1, 2014](#);

Amended Eff. [March 1, 2017](#); [February 1, 2015](#).