



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

R. Scott Ralls, Ph.D.
President

26 June 2014

IMPORTANT INFORMATION

MEMORANDUM

TO: Members of the State Board of Community Colleges, Community College Presidents, Boards of Trustees Chairs, Community College Business Officers, Registrars, Admissions Officers, Financial Aid Officers, Public Information Officers, Student Development Administrators & Other Interested Parties

FROM: Q. Shanté Martin, *NCCCS General Counsel*

RE: Proposed Amendment of 1E SBCCC 900.4 - Military Refund

The State Board of Community Colleges has initiated the rulemaking process to amend the following rule:

1E SBCCC 900.4 - Military Refund

The State Board of Community Colleges seeks to correct an administrative error when language that was previously stricken was included at the time the State Board of Community Colleges approved 1E SBCCC 900.4 - Military Refund. **The proposed amendment is published on the NC Community College System's website, www.nccommunitycolleges.edu, under "SBCC Code."** For your convenience, a copy of the proposed rule, with the changes indicated, is attached to this memorandum. Please post a copy of the proposed rule in prominent places so that all individuals affected by the proposed change will be informed. Any member of the public has the right to submit written comments on the proposed rule. **Written comments on the rule must be received by no later than 5:00 p.m. on July 28, 2014.** Any member of the public has the right to request a hearing on the proposed rules. **Requests for a hearing must be received by no later than 5:00 p.m. on July 11, 2014.** Written comments and requests for hearing shall be directed to the following address: Q. Shanté Martin, 200 W. Jones Street, 5001 Mail Service Center, Raleigh, NC 27699-5001 or by email to publiccomments@nccommunitycolleges.edu. Thank you for your attention to this matter.



State Board of Community Colleges Code

Notice of Proposed Rulemaking Form

Date: June 26, 2014

Title, Chapter, Subchapter, and Rule Number of Rule Proposed to be Adopted, Amended, or Repealed	1E SBCCC 900.4 - Military Refund
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Specify whether the SBCC proposes to adopt amend, or repeal a rule:

Adopt (new rule)	Amend (change existing rule)	Repeal (delete entire rule)
	X	

Rationale for proposed adoption, amendment or repeal:	<p>At the February 2014 SBCC Finance Committee meeting, the Finance Committee voted to strike “then taking place outside the state of North Carolina” from 1E SBCCC 900.4(a)(1). However, due to an administrative error, the language that was stricken was reinstated. As such, the full SBCC did not approve the rule with the language at issue stricken. Amendment is warranted to correct the administrative error.</p>
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Proposed Effective Date of Rule	September 1, 2014
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1 **1E SBCCC 900.4 Military Refund**

2 (a) Upon request of the student, each college shall:

3 (1) Grant a full refund of tuition and registration fees to military reserve and National Guard
4 personnel called to active duty or active duty personnel who have received temporary or
5 permanent reassignments as a result of military operations ~~then taking place outside the~~
6 ~~state of North Carolina~~ that make it impossible for them to complete their course
7 requirements; and

8 (2) Buy back textbooks through the colleges' bookstore operations to the extent allowable
9 under the college's buy back procedures.

10 (b) Colleges shall use distance learning technologies and other educational methodologies, to the
11 extent possible as determined by the college, to help active duty military students, under the
12 guidance of faculty and administrative staff, complete their course requirements.

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14 *History Note:* Authority G.S. 115D-5; G.S. 115D-39;

15 *Eff. May 16, 2014;*

16 *Amended Eff. September 1, 2014.*