



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Dr. R. Scott Ralls, President

August 5, 2010

IMPORTANT ADMINISTRATIVE CODE INFORMATION

MEMORANDUM

TO: Members of the State Board of Community Colleges
Community College Presidents and Boards of Trustees Chairs
NC Community College System Office Staff
Other Interested Parties

FROM: Q. Shanté Martin
General Counsel

SUBJ: **Proposed Changes in the Administrative Code**

The State Board has initiated the temporary Rule-making process to adopt the following rule:

23 N.C.A.C. 02C .0213, entitled "School Absence for Religious Observances."

The proposed temporary adoption was posted on the OAH website on July 23, 2010.

For your convenience a copy of this rule is attached to this memorandum. Please post a copy of this rule in prominent places so that all individuals affected by the proposed adoption will be informed.

In accordance with the Administrative Procedures Act, a public hearing has been scheduled for these rule-making proceedings on August 23, 2010, as shown in the attached Notice of Hearing. Written comments for the Rule must be received no later than 5:00 p.m. on August 23, 2010. Written comments should be directed to the following address: Q. Shanté Martin, 200 W. Jones Street, 5001 Mail Service Center, Raleigh, NC 27699-5001 or by email to publiccomments@nccommunitycolleges.edu.

Thank you for your attention to this matter.

CC10-033
E-mail Copy

QSM/caa
Attachments

CHAPTER 02 – COMMUNITY COLLEGES

SUBCHAPTER 02C - COLLEGES: ORGANIZATION AND OPERATIONS

SECTION .0200 – PERSONNEL

23 NCAC 02C .0213 SCHOOL ABSENCE FOR RELIGIOUS OBSERVANCES

Each community college shall adopt a policy that authorizes a minimum of two excused absences each academic year for religious observances required by the faith of a student. The policy may require that the student provide written notice of the request for an excused absence a reasonable time prior to the religious observance. The policy shall also provide that the student shall be given the opportunity to make up any tests or other work missed due to an excused absence for a religious observance.

Authority G.S. 115D-5.



North Carolina State Board of Community Colleges

NOTICE OF PUBLIC HEARING

The State Board of Community Colleges has initiated the emergency rule-making process to adopt 23 N.C.A.C. 02C .0213 – "School Absence for Religious Observances." Please note that a **public hearing** on this Rule will begin at **10:00 a.m. on Monday, 23 August 2010** at the following location:

**North Carolina Community College System Office
State Board Room, Caswell Building
200 West Jones Street
Raleigh, NC 27603**

Oral Comments: All persons desiring to provide an oral comment will be required to sign in and provide his or her name, affiliation, and address prior to speaking. Oral presentations will be limited to **three (3) minutes** per person. The Hearing Officer prefers that any person desiring to make an oral presentation at the public hearing present a written copy of the presentation prior to addressing the Hearing.

Written Comments: Parties wishing to provide written comments may do so. The deadline for submitting written comments is **5:00 p.m. on Monday, 23 August 2010**. Written comments may be submitted at the public hearing or may be submitted to the following:

**Q. Shanté Martin, Rule-making Coordinator
200 W. Jones Street, 5001 MSC, Raleigh, NC 27699-5001
Email: publiccomments@nccommunitycolleges.edu**

All comments received during the public hearing or during the written comment period will be considered in the final determination on the rule.