



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

March 12, 2008

**RESPOND BY: March 19, 2008**

**MEMORANDUM**

TO: Chief GED Examiners  
Basic Skills Directors

FROM: Lou Ann Parker, Coordinator of GED/AHS Programs

SUBJECT: Best Practices for GED Scanning and Scoring with Oklahoma Scoring, Inc.

Mr. Paul Hughey from Oklahoma Scoring, Inc. is coming to North Carolina to offer training in *Best Practices for GED Scanning and Scoring*. He will be training at Central Piedmont Community College and at the North Carolina Community College System. This is **not** a required training. Mr. Hughey will offer a step-by-step flowchart on scanning GED tests from beginning to end. If you are still having problems and would like some extra help, please join us. We are limited to one examiner per college. If we don't have the maximum number of attendees by March 19, 2008 we will contact you to bring another examiner. The sessions will be held from 10:00 a.m. – 4:00 p.m. at the following locations:

March 26	Central Piedmont CC	Room 1116, IT Building on Central Campus Downtown Charlotte
March 27	NCCCS	Poole Conference Room, 5 <sup>th</sup> floor

A registration form is attached for the sessions. Please fax the form to Karen O'Neal by March 19, 2008. Directions to each location can be found on our website at [www.nccommunitycolleges.edu](http://www.nccommunitycolleges.edu).

Should you have any questions, please contact me at (919) 807-7214 or Karen O'Neal at (919) 807-7138.

Attachments

C: Presidents  
Senior Continuing Education Administrators  
Dr. Delores Parker  
Dr. Randy Whitfield

**CC08 - 066**  
**Paper Copy & E-mail**

# REGISTRATION FOR GED EXAMINER TRAINING

Please fax the form to: Karen O'Neal (***Due by March 19, 2008***)  
North Carolina Community College System  
5016 Mail Service Center  
Raleigh, NC 27699-5016  
***Fax: (919) 807-7172***

**College Name:** \_\_\_\_\_

**GED Examiner:** \_\_\_\_\_

**Additional GED Examiner Attendee:** \_\_\_\_\_  
(You will be notified on March 20, 2008 if this examiner can attend.)

**Phone #:** \_\_\_\_\_

Please check the location you will attend.

- March 26**                      **Central Piedmont CC – Charlotte**
- March 27**                      **NCCCS – Raleigh**

**Questions for Mr. Hughey:**

- 1.** \_\_\_\_\_  
\_\_\_\_\_
- 2.** \_\_\_\_\_  
\_\_\_\_\_
- 3.** \_\_\_\_\_  
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# **Best Practices in Scanning and Scoring with Oklahoma Scoring, Inc.**

**March 26, 2008 - Central Piedmont Community College**

**March 27, 2008 – NCCCS**

## **AGENDA**

10:00 a.m. – 10:20 a.m.	Welcome	Lou Ann Parker, NC Administrator
10:20 a.m. – 11:30 a.m.	Scanning and Scoring	Paul Hughey, Oklahoma Scoring Service, Inc.
11:30 a.m. – 12:45 a.m.	Lunch (On Your Own)	
12:45 a.m. – 1:45 p.m.	Scanning and Scoring (continued)	Paul Hughey, Oklahoma Scoring Service, Inc.
1:45 p.m. – 2:00 p.m.	Break	
2:00 p.m. – 4:00 p.m.	Questions and Answers	Paul Hughey and Lou Ann Parker