



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

February 25, 2008

MEMORANDUM

TO: All Civic Education and Citizenship Coordinators and Instructors

FROM: Karen M. Brown, ABE/ESL Coordinator, NCCCS

SUBJECT: US Citizenship and Immigration Services' (USCIS) Regional Conference

I am pleased to announce that North Carolina has been selected as a regional training location for the US Citizenship and Immigration Services' (USCIS) free conference for civics and citizenship teachers of adults. **This free conference will be held at Wake Technical Community College from 8:00am to 5:00 pm on Friday, April 25, 2008.**

This conference has a two-fold focus: to improve instructors' skills in teaching U. S. history, civics, and the naturalization process, and to revisit the principles of the language acquisition process as it relates to the teaching task.

Our special guest for the conference will be Alfonso Aguilar, the first Chief of the US Office of Citizenship, who was appointed in 2003 by President Bush. The Office of Citizenship, under the leadership of Dr. Michael Jones, will conduct the training on teaching the principal documents of American democracy. Dr. Ellen Graden, Associate Professor at Meredith College, will conduct the training on second language acquisition. As a special session, Evelyn Woods, our National CASAS Trainer, will offer an introduction to the CASAS Citizenship Interview Test.

There is no registration fee for the training, but please complete and email the attached Registration Form and return to Karen Brown by **April 11, 2008**. There is no on-site registration. If you have any questions, please contact me at (919) 807-7140 or email me at kbrown@nccommunitycolleges.edu.

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Please find enclosed/attached the conference invitation, registration form, hotel information, and tentative agenda. Feel free to preview their online professional development web site at <http://www.elcivicsonline.org/>. Additionally, the *Civics and Citizenship Toolkit* is now available at <http://www.citizenshiptoolkit.gov/toolkit.htm> . This resource is available to any immigrant-serving organization and you may order one for free. Additional toolkits may be purchased from the US Government Printing Office Online Bookstore.

Enclosures

Cc: Presidents
Senior Continuing Education Administrators

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**U.S. Citizenship
and Immigration
Services**

Teaching the Principal Documents of American Democracy: The Declaration of Independence

A FREE Conference for Civics and Citizenship Teachers of Adults

You will learn about:

- The history and meaning of the Declaration of Independence
- How to effectively teach the history and ideals of the Declaration of Independence
- How permanent residents become citizens
- The redesigned naturalization test



April 25, 2008

From 8 A.M. to 5 P.M.

**Wake Technical
Community College**

Raleigh, North Carolina

This conference is sponsored by U.S. Citizenship and Immigration Services (USCIS) and will be held at Wake Technical Community College 9101 Fayetteville Road, 2nd Floor Student Services Building, Raleigh, North Carolina 27603.

*A Joint Adult Education Teacher Conference of The National Archives
and United States Citizenship and Immigration Services (USCIS)*

U.S. Citizenship and Immigration Services

Regional Training Conference

A FREE Conference for Civics and Citizenship Teachers of Adults

REGISTRATION FORM

PARTICIPANT INFORMATION		
First Name:	Are you a: (check all that apply)	
Last Name:	<input type="checkbox"/> ESL teacher	
	<input type="checkbox"/> EL/Civics teacher	
	<input type="checkbox"/> Citizenship teacher	
	<input type="checkbox"/> Volunteer	
	<input type="checkbox"/> Administrator	
	<input type="checkbox"/> Training	
	<input type="checkbox"/> Other:	
Organization:	Email Address:	
Street Address:	Phone Number: ()	
City:	State: NC	Zip Code:

Please mail, fax, or email form to:

Karen Brown
North Carolina Community College System
5016 Mail Service Center
Raleigh, North Carolina 27699-5016
Fax: (919) 807-7164
kbrown@nccommunitycolleges.edu

Contact for questions:

Karen Brown
Phone: (919) 807-7140

U. S. Citizenship and Immigration Services
Regional Training Conference
Wake Technical Community College
Friday, April 25, 2008

AGENDA

7:30 – 8:30 am	Registration
8:30 – 9:30 am	Opening Remarks
	Keynote Speaker
9:30 – 10:30 am	Breakout sessions
10:30 – 10:45 am	Break
10:45 – 11:45 am	Breakout sessions
11:45 – 12:00 pm	Break
12:00 – 1:15 pm	Lunch on your own
1:15 – 2:15 pm	Breakout sessions
2:15 – 2:30 pm	Break
2:30 – 3:30 pm	Breakout sessions
3:30 – 4:30 pm	Film Presentation
4:30 – 5:00 pm	Distribution of Certificates

