

Time: 2:00pm

Meeting via Zoom

Attendees

Libby Stone (Gaston College) Steering Committee Chair

Mary Anne Caudle (Martin CC) Cataloging/Serials Subcommittee Chair

Paula Hopper (Beaufort CCC) Reference/Instruction Subcommittee Chair 2019-2020

Jennifer Mincey (Wake Tech CC) – Reports Subcommittee Chair

Patricia Peterson(COA) District 1 Representative

Elizabeth Baker (Carteret CC) District 2 Representative

Rich Garafolo (Lenoir CC) District 2 Representative for 2019-2020

Joel Ferdon (Stanly CC) District 5 Representative for 2019-2020

Helen Colevins (NCCCS) Community Engagement Librarian

Colleen Turnage (NCCCS) Director of Library Services

John Wood* SirsiDynix System Administrator

**Non-voting member*

Vacancies: Steering Committee Past Chair

Unable to attend: Robert James (Nash CC) Vice-Chair

Cathy Campbell (Craven CC) Lending Services Subcommittee Chair

Sara Thynne (Alamance CC) District 3 Representative

Staci Wilson (Catawba Valley CC) District 6 Representative

Leigha Dickerson (Richmond CC) District 4 Representative

Emily Von Pfahl (Cleveland CC) District 5 Representative

Kathy Davis* (NCCCS) Director of Distance Learning and Change Management

Ali Norvell (Blue Ridge CC) Reference/Instruction Subcommittee Chair

Minutes for the 3/19/19 meeting were approved by e-mail and posted on the NCCCS website on 5/14/19.

Call to order – 2:07 p.m.

I. Old Business

- a. **RFP Update:** Skype session on March 25th at 1:00 p.m. with Jim Parker
Recording here: <https://tinyurl.com/y2mgvoa8>

In the future, this update will be called **Contract with SirsiDynix:**

Our current contract is in place with SirsiDynix through December 31, 2019, with an option to renew for six months until June 30, 2020.

Question from Rich: Blue Cloud and Symphony web – according to the SirsiDynix website, the BLUEcloud Library Services Platform is next-generation software for libraries of all types and sizes. SymphonyWeb™ is a new browser-based staff tool

for Symphony. When might we have access? Do we have to amend the current contract?

- b. **Purge of DELETED Items Reminder** - The purge will run as normal in July 2019, the decision was made in an earlier meeting to have a second purge in early December. The Cataloging Subcommittee has met and decided unanimously that it is easier to just have one purge in July and not have the second purge in December since we will not be migrating. Mary Anne makes the motion that we continue to only have one purge per year in July as long as we are on the current system, Colleen seconds, unanimously approved.
- c. **Consider joining the International Coalition of Library Consortia (ICOLC)** - Both NCLIVE and the Carolina Consortium are members. <https://icolc.net/> - Colleen reported that she contacted Rob Ross at NC LIVE about ICOLC. Basically, he paraphrased what it said on ICOLC's web site ...the main advantage is the network of similar organizations you are connected to through ICOLC. It plugs you into that network so you have better access to colleagues around the world that do similar work. Colleen also asked Mr. Ross if there were any membership dues, and if ICOLC members had an ILL agreement amongst themselves, to which he responded, "I don't believe there are any fees. Not sure about ILL; that's not something we do at NC LIVE." Colleen makes the motion, Rich seconds. Unanimously approved. **Action Item Libby will apply and report back at the next meeting.**
- d. **Text on check out email notice** – Robert, Colleen, and Cathy – Table until next meeting. Follow up through e-mail and vote.

II. *New Business*

- a. **Review Steering Committee procedures** – https://www.nccommunitycolleges.edu/sites/default/files/library-services/cclinc_steering_committee_procedures_oct2018.pdf
Change wording regarding annual Users Group meeting? – Robert - table until next meeting
- b. **Request to dynamically update Onshelf Hold Items List from Joel Ferdon at Stanly CC** – Currently, holds only show up in Sirsi once a day in the morning, but John can change that to be dynamic and it will populate whenever anyone places a hold. John will check to see if the "unfill hold" feature will allow those items to automatically, dynamically appear on other libraries' holds lists? Refer to Cathy and Lending Services. John will e-mail Libby, Libby will email Cathy. If approved by Lending Services, the Steering Committee will vote at the next meeting.

- c. **Help sessions with John Wood** –Monthly sessions with emails sent out a week or so before each to get a list of topics to be discussed. John will ask for questions ahead of time and John will answer them during the session. July will be the first session. Helen suggests a helpful reports/tips every session. Q&A at the end. Best practices for each module. There will be formal trainings for new features. John and Colleen will have some practice sessions and will send information soon. Will sessions be recorded and archived?
- d. **BLUECloud Analytics webinar** – held on May 3. Another webinar will be held in the near future for those who missed it. John and Colleen recommend taking some of the self-paced (FREE) courses that are available on Mentor; if you do not have a Mentor login, contact Colleen. District Reps, please lead this charge so that all colleges can have at least one person familiar with Analytics. We need to provide a list of what we want to include in the “Dossier” that SirsiDynix will set up for us. After the next webinar, Steering Committee will look at the self-paced trainings. Colleen will e-mail us.
- e. **New Product – Coming Soon!** – CCLINC will be a test site for a new feature that is FREE - Margaret Pelfrey, Director of Consulting and Training, SirsiDynix has offered (at no cost) the new format-specific generic cover art that is on their demo sites. It is going to be a new product in the catalog and she thought we would be a great test site to provide feedback. Libraries currently using Enterprise will see it in the displays and are encouraged to contact John Wood with any feedback.
- f. **COSUGI** – Customers of SirsiDynix Users Group, Inc. - Are we a part of this group? Colleen will check with Kathy. It would be good if we could participate.

III. ***Subcommittee and District Reports***

- a. District Reports – District 2 – Rich – possibility of downloading patron records from Colleague to WorkFlows – David Wright at Surry has the process and script; District 5 – Joel – September 27th at Stanly; Leigha left Richmond – need District 4 rep. July 23 at Martin – District 1 meeting – Equine. Director’s Institute – Catherine Lee will speak about SACS.
- b. Lending Services – Cathy Campbell – no report.
- c. Cataloging/Serials – Mary Anne Caudle – add geographic authority records to the catalog – committee recommends adding them, Colleen seconds; unanimously approved. Joel Ferdon asked a question about using Enterprise and Summon; John had told the Cataloging Subcommittee that each school could decide individually to do that, but Joel reported his attempt at doing it through Ex Libris

was unsuccessful; Mary Anne suggested that Joel reach out to Alan Unsworth at Surry, who has been working on that very issue.

d. Reports—Jennifer Mincey – **Please run List Bibliography reports after 8:00 pm. Choose only your LIBRARY when running reports...**

e. Reference/Instruction Services – Paula – no report.

IV. **Next meeting date and time (3rd Tuesday):** Libby will send a doodle poll for the next meeting.

Respectfully submitted,
Libby Stone