

CCLINC Steering Committee
 Conference Call **919-733-2451**
 December 6, 2006

Facilitator: Dr. Harry Cooke, Chair, Gaston College

Attendees:

<input type="checkbox"/>	Deana Guido	District I Representative, Edgecombe Community College
<input checked="" type="checkbox"/>	Roxanne Davenport	District II Representative, Pitt CC
<input type="checkbox"/>	Ernest Avery	District III Representative, Piedmont Community College
<input type="checkbox"/>	Denise Bosselman	District IV Representative, Sandhills Community College
<input checked="" type="checkbox"/>	Lyn Gambon	District V Representative, South Piedmont Community College
<input checked="" type="checkbox"/>	Charles Wiggins	District VI Representative, Blue Ridge Community College
<input type="checkbox"/>	Tonya Robinson	Acquisitions Subcommittee Chair, Brunswick CC
<input checked="" type="checkbox"/>	Emily King	Cataloging Subcommittee Chair, Cleveland CC
<input type="checkbox"/>	Deborah Foster	Lending Services Subcommittee Chair, Fayetteville Tech CC
<input checked="" type="checkbox"/>	Ciara Healy	Media Booking Subcommittee Wake Tech
<input checked="" type="checkbox"/>	Libby Stone	Reports Subcommittee Chair, Gaston College
<input checked="" type="checkbox"/>	Sharon Day-Lowe	Serials Subcommittee Chair, Gaston College
<input checked="" type="checkbox"/>	Dr. Bill Randall	VP, Learning Technology Services, & IIPS Representative
<input checked="" type="checkbox"/>	John Wood	CCLINC/Sirsi System Administrator
<input checked="" type="checkbox"/>	Ruth Bryan	Director of Learning Services Technologies
<input checked="" type="checkbox"/>	Colleen Turnage	Director of Learning Services

Last month's minutes were approved as written.

◆ **Old Business: Workflows upgrade. Upgrades to GL 3.1 on Production Server/Louise.**

ACTION: Scheduled for December 14th & 15th.

◆ **Old Business: Third Party Software.**

Ruth talked to the NCCCS IT section about security issues and any concerns they had about third party software. The IT section sent Ruth a number of questions to submit to Pitt. Still waiting on answers to the questions.

ACTION: None

◆ **New Business: 2 libraries interested in joining CCLINC.**

DISCUSSION: (Ruth) Surry Community College, Dobson, NC, and Catawba Valley, Hickory, NC are interested in joining CCLINC. Ruth is working up an updated New Member Packet. They are hoping to get LSTA funds to cover the expenses relating to

adding a new library to our consortium. Ruth is also working with the Legal Affairs office with the necessary information needed to add these libraries to our contract.

ACTION: Will let you know more once they are granted LSTA funding. Plan to send out new member packet as soon as I hear back from our Legal Affairs office.

Bill spoke up with the following information on the budget request.

Bill Randall : Working on expansion budget for 2007-2009. He has requested \$3,000,000.00 for library materials. This would include print and non print.

Subcommittee Updates:

Acquisitions:

Cataloging: Emily, working on templates for AV equipment and e-books.

Lending Services:

Media Booking: Ciara, working on a memo on lending. She will get list of e-addresses from Deborah Foster and CCLINC Directors' list from Ruth Bryan.

Reports: Libby, working on needed updating of reports procedures. Taught Basic Reports session in Raleigh on December 1st. Have signed up for a Reports Webinar w/Sirsi on December 8th.

Serials:

Dr. Cooke adjourned the short meeting.

The next meeting will be Wednesday, February 21st, unless needed earlier in 2007.

Respectfully submitted,

Martha A. Robinson