Time: 2pm   Meeting by conference call at 919-854-2244

Attendees

1 **George Strawley** Steering Committee Chair *present*	9 **Amy Gustavson** District 4 Representative
2 **Tim Hunter,** Reports Subcommittee Chair *present*	10 **Vacant** District 5 Representative
3 **Emily Von Pfahl** Cataloging/Serials Subcommittee Chair Present	11 **Rachel McLean** District 6 Representative
4 **David Wright** Lending Services Subcommittee Chair *Absent*	12 **Ali Norvell** Reference Services Representative *present*
5 **Julia Mielish** Training Subcommittee Chair *present*	13 **Colleen Turnage** Director of Library Services *present*
6 **Melanie Gnau,** District 1 Representative *absent*	14 **John Wood*** System Administrator *absent*
7 **Mark King**. District 2 Representative *absent*	15 **Wanda Barker*** Exec. Director of eLearning and Learning Technology Systems *present*
8 **Ernest Avery** District 3 Representative *present*	**Non-voting member*

I. *Old Business*

    a. SaaS Migration Update.

        i. All 49 colleges are on! No lingering issues reported; all issues reported as of meeting time had been resolved.

    b. Cooperative Agreement 2014-15.

        i. Approved at LRA, George will send latest copy to Colleen to receive proper approvals at the System Office.

    c. Batch loading of NC Live ebook records

       i. There was a conference call about this, and a test run performed on a test server. This process worked. Work will now resume on this project now that we're in the cloud.

   d. OCLC uploads

       i. Colleen has not heard back from OCLC; there is possibly the issue of requiring a subscription to FirstSearch for results to display. The System Office wants to request a quote for how much a subscription would be for ILL services from OCLC.

       ii. The committee discussed what might happen when NC LIVE's subscription goes away. Suvanida will get updates from Tim at NC LIVE.

       iii. There are many discrepancies between charges for ILL from OCLC among schools (from only a few dollars to thousands of dollars).

       iv. Will revisit this next month

   e. Approval of minutes from June 16

       i. Julia moved to accept; Ernest seconded; Motion Carried

II. New Business

   a. Loading Registration Records into CCLINC from Datatel

       i. Julia motioned to authorize a test of the process for uploading patron records into CCLINC as requested by Surry Community College; Tim seconded

       ii. George polled; motion carried.

III. Subcommittee and District Reports

   a. Lending Services - David Wright – Not present

   b. Cataloging/Serials – Emily von Pfahl – Committee has not met yet; Emily will receive instruction on setting up a conference call

   c. Reports - Tim Hunter – No report

   d. Training – Julia Mielish – No report

   e. NCCCS Library Services Advisory Council – Julia Mielish – Successful Director's Institute. Survey responses were mostly positive, although only 27 out of 70+ attendees responded.

       i. 12 libraries didn't show

       ii. Working to get a better/more stable funding source (System Office, CCLA, etc)

       iii. Thanks to all who participated!

IV. Meeting adjourned at 2:37. September 16 at 2 p.m. is tentatively held as next meeting date, although George will send a note to the committee to confirm.