CCLINC Steering Committee Minutes

6/24/2008
2:00 – 2:40 p.m.

Attendees:

Facilitator: **Note taker:**
Libby Stone, Chair   **Libby Stone**

NCCCLRA/CCLINC District Representatives	Subcommittee Chairs
Gerry O'Neill - absent Wilson Technical Community College, District I	**Julia Mielish - present** Craven Community College, Cataloging
Roxanne Davenport - absent Pitt Community College, District II	**Deborah Foster - absent** Fayetteville Technical Community College, Lending Services
Ernest Avery - present Piedmont Community College, District III	**Linda Leighty - present** Pitt Community College, Reports
Renee Dusenbury - present Central Carolina Community College, District IV	**Allen Mosteller - present** Cleveland Community College, Serials
Karen MacMurray - absent South Piedmont Community College, District V	**Inactive** Acquisitions, Media Booking
Linda Kressal - present Tri-County Community College, District VI	**Bill Randall, NCCCS LTS representative - absent**

Resource Persons:

NCCCS Director of Learning Services Technology **Ruth Bryan** - **present**
NCCCS Director of Learning Services **Colleen Turnage** - **absent**
CCLINC System Administrator **John Wood - present**

----- Agenda Topic Summary -----

Upgrade for Thelma	John Wood
Cataloging NetLibrary e-books and PBS videos	Julia Mielish
Batch Loads	Linda Kressal
Client Care	John Wood

Special Notes:

Ruth Bryan announced that she, Colleen and Bill had another meeting to attend.

Upgrade for Thelma   **John Wood**

John reported that the new version of Symphony is ready for release. He will solicit help from the IT department at NCCCS. There are not many changes from the current Java client, but Symphony will have access to Media Booking. John proposed to the Steering Committee that he delete all of the data that is currently on Thelma (our test server), then reload with all that is currently on the Louise (our live server). Allen Mosteller made a motion to that effect, Ernest Avery seconded, and members voted unanimously to allow John to replace all data on Thelma to mirror Louise. Thelma will be down for a few days for the upgrade, which will take place sometime in July. John will of course let us know ahead of time when this will take place.

This will not affect any activity on our live server or in iLink.

Batch Loads   **Linda Kressal**

Catawba Valley CC is in the process of manually conducting a retro conversion and asked that CCLINC revisit the possibility of uploading existing catalog records into SIRSI. Batch loading is against CCLINC policy. Because Ruth and Colleen were not present at the meeting, Libby suggested that Linda ask Catawba's director to contact Ruth & Colleen to discuss options and come up with a proposal (if need be) for the Steering Committee before the next meeting.

Client Care   **John Wood**

SIRSI has made changes to the Client Care website. All of the logins for the community colleges will have to be re-done. John and Ruth will send out a memo to CCLINC libraries very soon to ask for a contact name and valid e-mail address from one person at each school.

Cataloging NetLibrary e-books and PBS videos   **Julia Mielish**

A question was raised at the Users Group meeting about adding NetLibrary titles to the iLink catalog. The cataloging subcommittee discussed the issue and decided that it was not a cataloging issue, but an end user issue (see attached memo from the subcommittee). Their recommendation is for the Steering Committee to create an ad hoc committee to research the options. John Wood mentioned a new product from SIRSI called "Enterprise Solution" which is a product that allows users to search various databases at once. Julia will attend the ALA conference next week and visit the SIRSI booth to learn more about the product. Libby mentioned the possibility of adding records to iLink using the existing NCCCS Library for holdings records; that way, students searching for titles at ALL libraries in CCLINC would then see those titles; colleges would not have to add their own holdings. Records could be added to the test server first. Libby Stone, Allen Mosteller, and Roxanne Davenport have agreed to serve on the ad hoc committee. Julia will contact members of the Reference and Instruction Exchange Group, who raised the question, to see if anyone would be able to serve on the committee.

SUBCOMMITTEE REPORTS – none

Next Meeting: July 15, 2008 at 2:00p.m.

Cataloging Subcommittee Letter to Steering Committee
6/11/2008

Upon direction of the Steering Committee at the 2008 LRA Annual Conference, the Cataloging Subcommittee has reviewed the request to add NetLibrary titles to the iLink catalog. The subcommittee feels that adding these titles is not the best option to achieve the goals of the requestors and is against current CCLINC policies for the following reasons:

1. If we add 22,000+ records available through NetLibrary, each library must add copies to the records. This creates two problems—adequate staffing and database size. Not only will staff at each library be required to add their holdings, one by one, to the catalog, but those same people will also need to manage those titles and remove any as needed. The size of the database is also a concern. Currently, our SirsiDynix contract limits us to a specified number of items; if we go beyond that limit, then we will be charged extra. If every college (46 total) attaches an item record to each NetLibrary title (22,000), we are looking at an additional 1,012,000 records added to the database.

2. Batch loading is against CCLINC policy. When CCLINC first began, records from all colleges were batch loaded into the catalog. Yes, it was quick, but, boy, did it cause major problems that we're still cleaning up today...DUPLICATE RECORDS. That's when a decision was made to only import records one-at-a-time via SmartPort; no batch loading allowed.

3. We decided to go with the MARC record for the print version in the catalog and attach other formats, such as e-books, to it. The assumption was that one of the schools might decide at some future date to order a copy of the print version. Obviously, if the title was never released in print in the first place, then you'd have to go with the record you find, which might be in electronic resources format.

4. A final point of consideration is the date of record. Most NetLibrary books are recent; therefore, they will show up first in any search into the collection.

The Cataloging Subcommittee feels that access to NetLibrary materials is important to our end users, but that is NOT a cataloging issue; it is an end user issue.
Therefore, we recommend that this issue be returned to the Steering Committee and that an ad hoc committee be created to address this issue for CCLINC.