Time: 2:00pm   <mark>Meeting by conference call at 919-854-2244</mark>

Attendees

1 **David Wright (Surry)** Steering Committee Chair	9 **Caroline Hallam (Central Carolina)** District 4 Representative
2 **Tim Hunter (Rowan-Cabarrus)** Reports Subcommittee Chair	10 **Jayna Dempsey (Gaston)** District 5 Representative
3 **Mary Ann Caudle (Martin)** Cataloging/Serials Subcommittee	11 **Ngaire Smith (Haywood)** <mark>**absent**</mark> District 6 Representative
4 **Cathy Campbell (Craven)** Lending Services Subcommittee Chair	12 **Ali Norvell (Blue Ridge)** Reference Services Representative
5 **Julia Mielish (Wake Tech)** Training Subcommittee	13 **Colleen Turnage** Director of Library Services
6 **Leander Croker (Johnston)** District 1 Representative	14 **John Wood*** System Administrator
7**. Elizabeth Baker (Carteret)** District 2 Representative	15 **Vacant** Exec. Director of eLearning and Learning Technology Systems
8 **Stephen Brooks (Durham Tech)** **(Irene Laube, substitute)** District 3 Representative	**Helen Colevins** NCCCSO Library Services **Non-voting member*

I.   Old Business

   a. RFI/RFP Process—status report. Significant changes. David met with Julie Batchelor (Dr. Williams' replacement) and Julia Mielish to discuss the process of the RFI and the work of the subcommittee. Julie suggested because of the time deadline we should dispense with RFI and go directly into RFP. David and Julia will have a follow-up meeting with Julie Batchelor to discuss further steps and set up a calendar with a timeline. Process need to be done by November, 2016. Much can be transferred from the RFI. Specifics will have to be added. Will be calling on Steering Committee to help with the process and responses from potential vendors. David is proposing that the original subcommittee along with Cheryl from Legal be the committee to work with the RFP. David will send out recent ALA technology reports.

   b. Relevance Searching (follow-up from last mtg) Guidance from John to communicate with Directors about the options. Libraries can change search option. Implementing Enterprise changes this so we will wait.

   c. Using MARC records for equipment - Mary Anne gave update. Template for six kinds of equipment. Helen working on list of schools that have to transfer records to the templates. Tutorial by Colleen will be sent to schools to assist with transfer.

II. New Business

   a. Symphony 3.5.1 release -- complete

   b. Book covers in Catalog display – Add-on product. Colleen will check pricing. (See Attachment A)

   c. Sirsi/Dynix mobile app availability? In Enterprise

   d. Grouping libraries in display – Allows customizable new options of grouping libraries. Mini consortiums within consortium. Test server currently has option that most suits CCLINC. Most helpful with colleges with multiple branches. Only in WorkFlows. Could have regional groupings.

   e. Cooperative Agreement for 2016-2017(Colleen & others) – Needs to go through Legal again. Out possibly to Directors and Presidents in a couple of weeks. Colleen sent agreement to Cheryl in Legal by email.

   f. Ad Hoc Committee on Item Types – Ali Norvell reported great response rate (41). David shared list of those with at least nine votes (Attachment B) Tried looking at program and then courses to avoid having 300 labels. Consortium-wide cut off was suggested. Irene Laube stated that Durham has several unique programs and asked if exceptions could be made. Some write in comments requesting add-on labels. Look at accredited programs. Will continue to work on this.

III. ***Subcommittee and District Reports***

    a. Lending Services – Cathy Campbell – Tutorial has been well received. Directors have asked about adding staff for the tutorial. Cathy is compiling another list to send to Helen for accounts into NCLOR. Need to assess the good and bad and continue to improve.

    b. Cataloging/Serials – Mary Ann Caudle – The new home locations for dvds are available. Next meeting discussing a draft for new cataloging policy. Policy at Legal right now. Consequences have been added.

    c. Reports - Tim Hunter – No report

    d. Training – Julia Mielish – Absent

    Helen stated that training units are available from SirsiDynix. She will be sending out emails later concerning these units. Hasn't had a chance to look at them yet.

IV. ***Other News***

Director's Institute @ Durham Tech July 21 (New Directors orientation 7/20 1-5 p.m.)

Letters going out to Presidents and Directors to encourage attendance. Helen sending out plea for pictures from past years of NCCCLA for display.

Adjourned at 2:48.

Next meeting July 19, 2016.

Will look at August later.

Minutes taken by Cathy Campbell

Attachment A

rom: Bill Routt
Sent: Wednesday, June 22, 2016 2:36 PM
To: turnagec@nccommunitycolleges.edu
Cc: Linda Bone <Linda.Bone@sirsidynix.com>
Subject: Enriched Content Cover Images

Colleen,

I updated the quote for cover images based 0n 810,000 titles. The cost to add cover images is $1,782 plus one time installation costs of $600. Each year Bowker adds a 5% uplift to your subscription to cover any additional titles added during the year and also for any new content they add to their server that has a match in your catalog.

 This is the subscription price based on your current title count. Even with added titles during the year, the uplift is only 5%. Please let me know what questions you may have.

 Thank you,

Bill

Bill Routt
SENIOR MARKET CONSULTANT
Bill.Routt@sirsidynix.com
800-288-8020 ext. 5543

ATTACHMENT B --Item Categories getting at least 9 responses in the survey

91. DRA - Drama/Theatre	25.71%	9
106. ENV - Environmental Science	25.71%	9
235. PHI – Philosophy	27.27%	9
202. MTH - Therapeutic Massage	27.27%	9
128. GEO – Geography	28.57%	10
142. HIT - Health Information Technology	28.57%	10
254. PTA - Physical Therapy	29.41%	10
239. PHY – Physics	30.30%	10
80. DEN – Dental	31.43%	11
132. GRD - Graphic Design	31.43%	11
148. HSC - Health Sciences	31.43%	11
175. LIB - Library and Information Technology	32.14%	9
271. SCI – Science	32.35%	11
231. PED - Physical Education	33.33%	11
208. NET - Networking Technology	33.33%	11
214. NUT – Nutrition	33.33%	11
21. AST – Astronomy	33.33%	

	10
43. BTC – Biotechnology	33.33%
	10
72. CUL – Culinary	34.29%
	12
98. EGR – Engineering	34.29%
	12
149. HSE - Human Services	34.29%
	12
113. FIP - Fire Protection	34.29%
	12
138. HEA – Health	34.29%
	12
190. MKT - Marketing and Retailing	35.71%
	10
222. PBT – Phlebotomy	36.36%
	12
92. DRE - Developmental Reading/English	37.14%
	13
94. ECO – Economics	37.14%
	13
103. EMS - Emergency Medical Science	37.14%
	13
101. ELN – Electronics	37.14%
	13
309. WEB - Web Technologies	38.24%
	13
256. RAD – Radiography	38.24%
	13
264. REL – Religion	38.24%
	13
281. SPA – Spanish	41.18%
	14

60. COM – Communication	**42.86%**	
	15	
52. CHM – Chemistry	**42.86%**	
	15	
100. ELC – Electrical	**42.86%**	
	15	
2. ACA - Academic Related	**43.33%**	
	13	
50. CET - Computer Engineering Technology	**43.33%**	
	13	
203. MUS – Music	**45.45%**	
	15	
8. AHR - Air Cond, Heating, and Refrig	**46.67%**	
	14	
279. SOC – Sociology	**47.06%**	
	16	
64. CSC - Computer Science	**48.57%**	
	17	
141. HIS – History	**51.43%**	
	18	
219. OST - Office Systems Technology	**51.52%**	
	17	
27. AUT – Automotive	**53.33%**	
	16	
152. HUM – Humanities	**53.57%**	
	15	
71. CTS - Computer Information Technolog	**54.29%**	
	19	
205. NAS - Nursing Assistant	**54.55%**	
	18	
96. EDU – Education	**57.14%**	
	20	
253. PSY – Psychology	**58.82%**	
	20	

54. CIS - Information Systems	**60.00%**
	21
18. ART – Art	**60.00%**
	18
182. MAT – Mathematics	**60.71%**
	17
310. WLD – Welding	**61.76%**
	21
61. COS – Cosmetology	**62.86%**
	22
104. ENG – English	**62.86%**
	22
3. ACC – Accounting	**66.67%**
	20
34. BIO – Biology	**70.00%**
	21
57. CJC - Criminal Justice	**71.43%**
	25
186. MED - Medical Assisting	**75.00%**
	21
213. NUR – Nursing	**78.79%**
	26
44. BUS – Business	**80.00%**
	24