NC COMMUNITY COLLEGES
C R E A T I N G   S U C C E S S

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
Peter Hans, President

Distance Ed Communication #1

for NC Basic Skills Programs During COVID-19

March 17, 2020

This communication serves as our immediate first response to the urgent need for additional distance ed options to utilize during the COVID-19 Crisis. This is a dynamic ever-changing national health crisis. We are doing and will continue to do everything that we can to support CCR students and programs across the state.

The NC Community College CCR Assessment Manual remains the official policy guidance for all Basic Skills programs in NC. The manual contains approved policy as required by The Office of Career, Technical, and Adult Education (OCTAE) in the US Dept of Education. OCTAE requires that student instructional hours be tracked in order to document sufficient instructional hours between pre- and post-tests. Attached is the most up-to-date list of approved Clock-Time Distance Ed Software (CTDE) and Proxy Contact Hour (PCH) curricula.

In order to offer more flexible options, the following solutions listed below are approved for immediate implementation:

Virtual Seated Synchronous Classes

These models require **synchronous** instruction:

1. Courses can be taught via any LMS (Blackboard/Moodle/Canvas/etc.) that your institution already uses with a built-in student activity time feature.

2. Zoom – The free version does not record student time; the paid version does.

3. Adobe Connect – There is no free version.

4. Google Hangouts/Google Docs Combo - **FREE**

Asynchronous Distance Ed Clock-Time Software

These Clock-Time options can be offered asynchronously:

1. USA Learns – **FREE** – ESL – Use the built-in student activity time feature

2. Kahn Academy – **FREE** - ABE/HSE/ESL – Use the built-in student activity time feature.

3. Reading Horizons – ABE – Use the built-in student activity time feature.

The above listed emergency distance ed options are approved for use by NC Title II programs through May 15, 2020.

Currently Approved Proxy Contact Hour Programs

These PCH curricula are listed in the NC CCR Assessment Manual:

1. Crossroads Cafe

2. HSE in The Community

If there is another resource that you believe should be approved for distance ed use during the COVID 19 Crisis, please complete the Emergency Distance Ed Approval Form and email it to Dan Loges and copy your grant representative at logesd@nccommunitycolleges.edu.

Immediate Training Opportunities

Google Hangouts

In collaboration with Wake Tech, a guidance webinar will be provided on Wednesday March 18, 2020 from 2:00 – 3:30 on *Utilizing Google Hangouts and Google Docs for CCR Classes During the COVID-19 Crisis*. Please register for this webinar here: Google Hangouts and Google Docs. This webinar is open to all interested program directors and instructors. This webinar will be recorded. Please follow the same registration instructions to receive a recording of the webinar.

USA Learns & Kahn Academy

In collaboration with Nash Tech and Pitt Community College, a guidance webinar will be held on Thursday March 19, 2020 from 2:00 – 3:30 on *How to Utilize USA Learns & Kahn Academy for Distance Ed CCR Classes During the COVID-19 Crisis*. Please register for this webinar here: USA Learns & Kahn Academy. This webinar is open to all interested program directors and instructors. This webinar will be recorded. Please follow the same registration instructions to receive a recording of the webinar.